

Second Amendment to Bylaws of
HIGHLANDS AT WOODBROOK COMMUNITY ORGANIZATION
A Washington nonprofit corporation

Whereas, the Association's Board of Directors (Board) is charged with the responsibility of managing and regulating the business activities and other such duties normally associated with running the organization pursuant to The Association Declaration, Articles of Incorporation and/or Bylaws.

Whereas, The Association's Bylaws at Article VII Amendments, provides, among things, the ability to revise bylaws by the affirmative vote of the majority of the board of directors at a meeting called for that purpose.

Whereas, the Association's Bylaws provides the method of delivering notices to the association either personally or by mail.

Whereas, RCW 64.38.035 titled: Association meetings—Notice—Board of Directors provides the ability to notify the association by electronic transmission – in addition to personally or by mail.

Be it resolved, that the following amendment to the Bylaws is adopted:

Section 4. Notice of Meetings is revised to read as follows:

Section 4. Notice of Meetings.

(1) Not less than fourteen nor more than sixty days in advance of any meeting of the association, the secretary or other officers specified in the bylaws shall provide written notice to each owner of record by:

(a) Hand-delivery to the mailing address of the owner or other address designated in writing by the owner;


(b) Prepaid first-class United States mail to the mailing address of the owner or to any other mailing address designated in writing by the owner; or

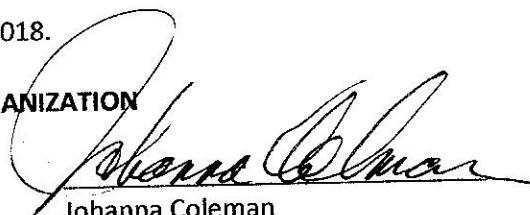
(c) Electronic transmission to an address, location, or system designated in writing by the owner. Notice to owners by an electronic transmission complies with this section only with respect to those owners who have delivered to the secretary or other officers specified in the bylaws a written record consenting to receive electronically transmitted notices. An owner who has consented to receipt of electronically transmitted notices may revoke the consent at any time by delivering a written record of the revocation to the secretary or other officer specified in the bylaws. Consent is deemed revoked if the secretary or other officer specified in the bylaws is unable to electronically transmit two consecutive notices given in accordance with the consent.

(2) The notice of any meeting shall state the time and place of the meeting and the business to be placed on the agenda by the board of directors for a vote by the owners, including the general nature of any proposed amendment to the articles of incorporation, bylaws, any budget or changes in the previously approved budget that result in a change in assessment obligation, and any proposal to remove a director.

Adopted and effective on this 12th day of April, 2018.

HIGHLANDS AT WOODBROOK COMMUNITY ORGANIZATION


Julie Mierau
President


Johanna Coleman
Secretary